

OHIO GENERAL ASSEMBLY
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R.C. 121.93 Required Report

- 1) **Date:** 4.4.23
- 2) **Agency:** Chemical Dependency Professionals Board
- 3) **Agency Contact**
 - a) Name: Jill Smock
 - b) Email: Jill@ocdp.ohio.gov
 - c) Phone: 614-387-1114
- 4) Provide the number of operations reviews that your agency completed during the governor's recently expired term.

The CDP Board conducted an operations review beginning in 2022 in association with the redesign of its website that will go live in June 2023. This redesign has required review of all policies, procedures, forms, and other materials. The Board also will be filing a rule update package in April 2023 that has been a major project of the Board since it began reviewing the license application requirements and operational processes in 2020.

- 5) List any principles of law or policies described in [R.C. 121.93\(A\)](#) that your agency identified in your operations review(s).

During its review(s), the Board identified one policy of instructing renewal applicants to upload continuing education documentation onto a CE monitoring system prior to completing a renewal application in elicense was not clear in rule under 4758-13-01 for Continuing Education and License Renewal.

- 6) Describe your agency's considerations regarding the identified principles of law or policies under [R.C. 121.93\(B\)](#).

Language proposed in Rule clarifies the mandatory use of the CE monitoring system to upload documentation to assert the uniform operation of CEU documentation for all renewals of licenses and certificates.

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7) List any principles of law or policies for which your agency determined rulemaking is indicated or for which your agency has commenced the rulemaking process under [R.C. 121.93\(C\)](#).

Language has been added to 4758-13-01 and is currently in the feedback stage with CSI and will be submitted this month in the CDP rule package.